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21 - 27 September 1986

D/CO

25X1 The 1986 OC Area Chiefs' Conference was held from
21-24 September. Initial presentations were conducted at
[redacted] and subsequent briefings were arranged at appropriate
locations in the Headquarters area. All Area Chiefs attended
the conference and the DDA presented an informal briefing to
the group following dinner on the evening of 21 September.
25X1 The original conference was scheduled for last April, however,
25X1 was cancelled at the last moment [redacted]
[redacted]

OC-PBS

- 25X1 1. [redacted] reported for duty on 22 September
25X1 from OF to replace [redacted] as the Budget Officer in PBS.
- 25X1 2. Approvals have been received from the DA for OC to go
ahead with planned enhancements to the [redacted] training facility.

OC-CSOC-MPS

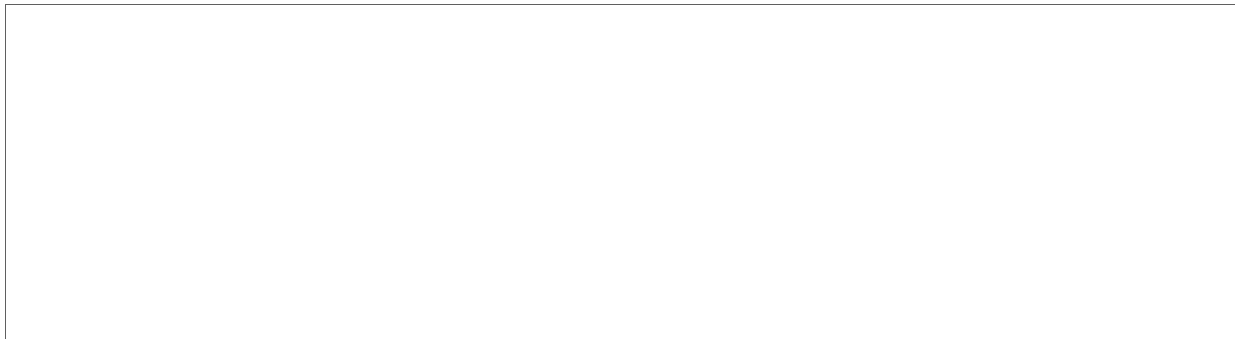
- 25X1 1. The agenda and arrangements have been finalized for the
joint OC/OIT Planning Conference scheduled for 8-10 October at
[redacted]

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OC-MPS (Continued)

25X1



OC-AMD

25X1

1. [redacted] Chief, Personnel Administration Branch, represented OC at the first meeting of the DA Working Group on Secretaries which has been organized to provide recommendations to the DDA Evaluation Panel on a variety of issues concerning the Secretarial Career System. The group decided that the first order of business should be to develop factors to be used in the evaluation of secretaries for bonuses and promotions. It is critical that supervisors be made aware of these factors as soon as possible so that Performance Appraisal Reports can be written to reflect those elements which are important to evaluation panels.

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25X1

2. The Recruitment Section welcomes [redacted] who reported for duty on 23 September. [redacted]



25X1

25X1

4. "Make a Dream Come True" is the 1987 Combined Federal Campaign (CFC) theme this year. The Campaign Chairman is the Honorable William E. Brock, Secretary of Labor; the Agency's Loaned Executive is [redacted] kindly volunteered to act as the OC Senior Coordinator again this year with [redacted] her very able alternate. Twenty-four OC "key workers" have recently been identified. Please give this OC group your cooperation as we all attempt to achieve this year's campaign goal.

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OC-AMD (Continued)

5. The Intelligent Communications Terminal (ICT) Handbook has been expanded to include one-time-tape procedures. The handbook is being published and copies will be provided to all FND ICT sites.

OC-CSD

25X1 1. There were five new student technicians in COMSEC training from 16-18 September, including one from [redacted] cycle. All did very well. There will be a class of ten Ops Students in COMSEC training from 1-3 October.

OC-ED

25X1 1. The Mercury Program Office (MPO) welcomed [redacted]
25X1 [redacted] to the Packet Switch Segment of MPO on 22 September. Andy will be working on the software aspects of the components of the Packet Switch System.

25X1 2. The Apple MacIntosh computer was delivered along with the software developed by [redacted] to interface the MacIntosh with a SPARS. The MacIntosh-SPARS system will be used by the Network Configuration Control Board to draw network circuitry charts. This is the first phase of a plan to develop a network data base on the SPARS.

25X1 3. Two representatives from the [redacted] have started testing the new LOG Service modification on the SPARS test bed system. This project will correct the SPARS million sequence number wrap problem.

25X1 4. During the reporting period, [redacted] delivered the first two KY-57 data interface boxes and associated cables for testing. Several of the cables were found to be wired

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OC-ED (Continued)

wrong and the indicators in the interface box were soldered in backwards. The contractor will correct these problems and deliver the remaining 14 boxes and cables within two weeks.

5. All miscellaneous hardware for the prototype Red/Black rack has been ordered with expected delivery time of three to four weeks. All of the major items are on site. The prototype rack is to be assembled in the ED Lab facility.

25X1

OC-FND

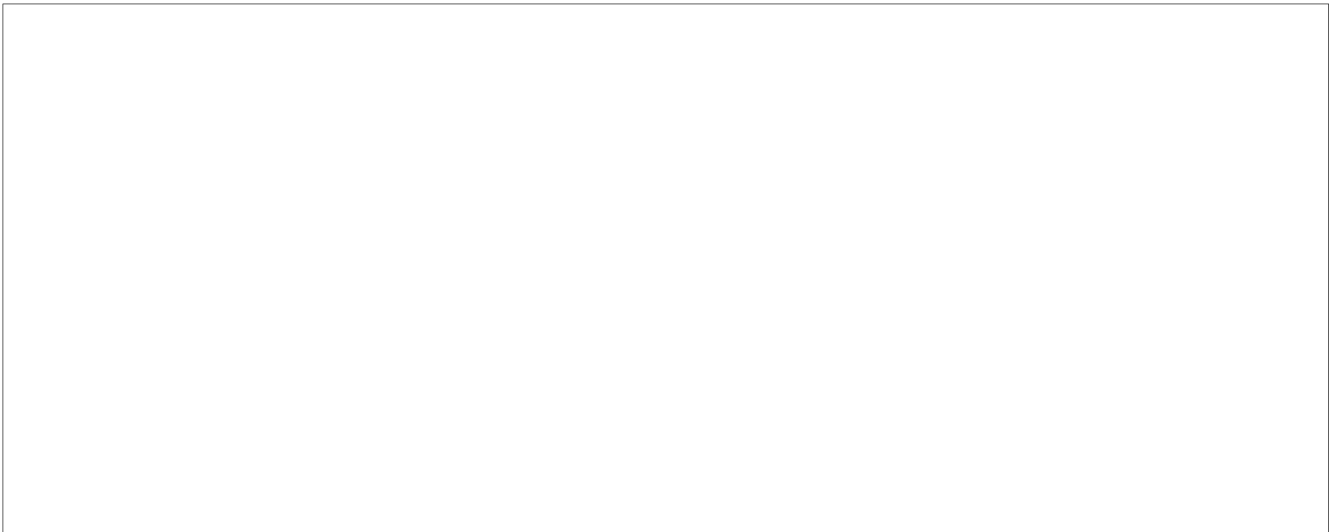
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OC-FND (Continued)

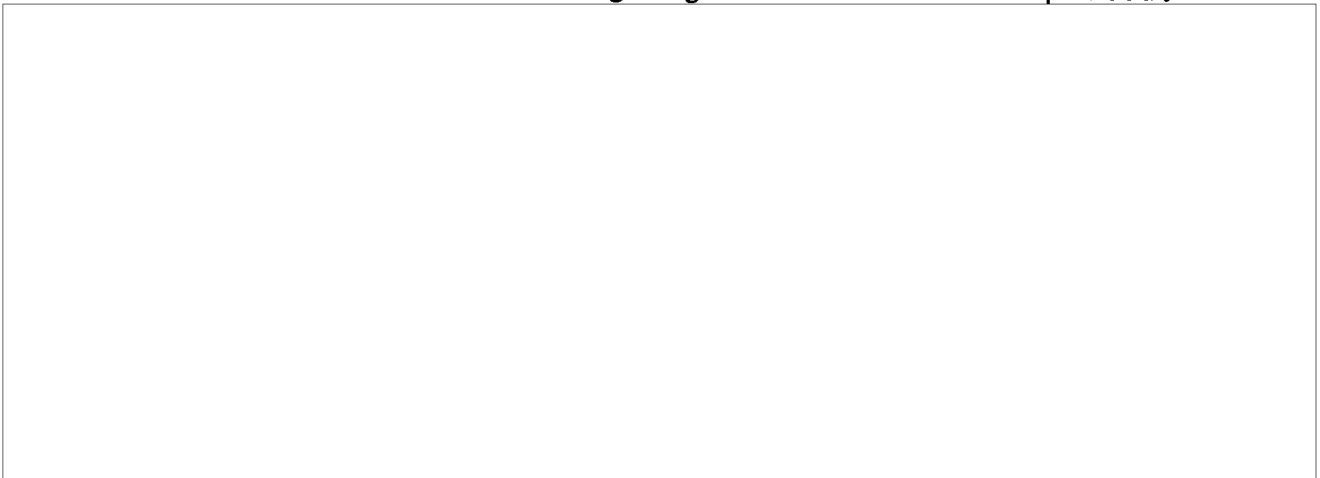
25X1



25X1

4. During the reporting period, the Wang Equipment Maintenance Lab moved into the newly renovated Phase I area All Wang related maintenance, repair, and T&I functions are now being undertaken at this facility. The Terminal Lab moved into the vacated Wang area. Although the TERM Lab is not scheduled for a complete renovation, it will receive some minor improvements when the ongoing renovation is completed.

25X1



Executive Assistant, OC

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